

ELYVIA LAW PLLC

AI Use and Human Review Policy

Policy for enterprise AI, Claude-assisted development, and RedZone-related workflows

Version date: May 26, 2026

Important notice: This policy is provided for general informational purposes and does not create an attorney-client relationship, does not constitute legal advice to any person other than an engaged client within the scope of a written engagement, and may be supplemented by matter-specific engagement terms, outside-counsel guidelines, data-processing terms, or client instructions.

Purpose

Elyvia Law may use enterprise-grade artificial-intelligence tools to support legal and compliance services, software development, document review, research workflows, drafting, coding, testing, analysis, project management, and RedZone Compliance / REDZONE INTEGRITY development.

AI tools support the firm work; they do not replace attorney judgment.

Approved Systems Only

Elyvia Law uses AI tools only through firm-approved systems, accounts, and configurations.

Firm personnel should not use personal, consumer, or unapproved AI accounts for client confidential information, client code, client documents, or matter-specific legal analysis.

Human Supervision

AI-generated outputs are reviewed by qualified attorneys or supervised personnel before being used as legal advice, client deliverables, compliance recommendations, code releases, regulatory analysis, or strategic guidance.

No Autonomous Legal Advice

Elyvia Law does not permit AI tools to independently make legal judgments, determine client rights or obligations, finalize legal advice, decide whether a transaction is lawful, approve a sanctions or export-control strategy, or determine whether a client should enter, continue, suspend, wind down, or exit a market.

Data Minimization

Elyvia Law limits AI inputs to information reasonably necessary for the task.

Where practical, the firm uses redaction, abstraction, pseudonymization, synthetic examples, or segmented workflows to reduce unnecessary disclosure of personal information, confidential business information, export-controlled information, trade secrets, or privileged material.

Verification

AI outputs may be incomplete, inaccurate, misleading, outdated, or unsupported.

Elyvia Law verifies legal citations, regulatory references, sanctions and export-control classifications, licensing requirements, factual assumptions, code behavior, and compliance recommendations against authoritative sources and client facts before relying on them.

Confidentiality and Provider Controls

Elyvia Law selects AI systems with enterprise-grade confidentiality, data-use, access-control, security, and contractual protections appropriate to the matter.

Where available, the firm uses configurations that restrict training on customer content, manage retention, support administrative controls, and maintain appropriate auditability.

Client Restrictions

Clients may request matter-specific restrictions on AI use, including prohibiting AI use for certain materials, requiring prior approval before submitting client confidential information to an AI tool, limiting AI use to redacted or public information, or requiring special handling for export-controlled, highly regulated, or highly sensitive materials.

Feedback and Improvement Data

Elyvia Law does not intentionally submit client confidential information, privileged material, source code, or sensitive compliance data through optional AI feedback channels unless authorized and appropriate for the matter.

AI feedback features should be disabled or restricted where needed.

Coding and Software Development

Where AI is used to assist with code, Elyvia Law applies secure-development controls such as attorney or technical review, version control, testing, dependency review, secret scanning, access control, issue tracking, documentation, and approval before client deployment or release.

No Guarantee

AI-assisted work remains subject to professional review and matter-specific judgment.

Elyvia Law does not represent that any AI tool, model, software workflow, or RedZone output is error-free or guarantees legal or regulatory compliance.

Public AI Transparency Statement

Elyvia Law PLLC uses technology, including enterprise-grade artificial-intelligence tools, to support legal research, drafting, compliance analysis, software development, workflow automation, and RedZone Compliance / REDZONE INTEGRITY solutions. These tools are used under attorney supervision and do not replace legal judgment. Elyvia Law does not treat AI-generated output as final legal advice unless it has been reviewed and approved by an attorney. The firm applies confidentiality, data-minimization, access-control, vendor-review, and human-review practices designed to protect client information and support professional obligations. Clients may request matter-specific restrictions on AI use.

Document status: Public-facing policy draft for website, client onboarding, and engagement workflow use. Internal implementation procedures, security configurations, vendor contracts, and matter-specific instructions should be maintained separately.